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Residential Parking Permits (RPP) Renewal for AREA 9

Expiration: Your Current Residential Parking Permits will expire on February 28, 2014.

Online Purchasing: Beginning January 20, 2014, you can go online to renew your permits at:

<https://pabc.t2hosted.com/cmn/index.aspx>

Community Pick Up (We encourage all neighbors to take advantage of this convenience):

Date: Saturday, February 15, 2014

Time: 9:00am – 2:00pm

Location: Christ Lutheran Church at 701 S. Charles Street (Enter the door in the parking lot on the corner of S. Charles and Hughes Street, and go to the second floor).

Additional Info: The Federal Neighborhood Association (FHNA) will provide complimentary coffee and donuts.

Parking Authority Pick Up:

Date: Beginning Monday, February 17, 2014

Time: Regular office hours are 8:00 am-5:00 pm, Monday – Friday.

Extended office hours: Thursday, February 20, 8:00 am – 8:00 pm; and Saturday, February 22, 9:00 am to 1:00 pm

Location: Parking Authority Office, located at 200 W. Lombard Street, Suite B.

Parking: Please park at the Arena Garage (entrance at 99 S. Howard Street) for free validation.

Required Documentation:

You must bring all current documentation when picking up your permits at either the Community Pick Up or at the Parking Authority. What you will need to provide for a permit:

- 1- Current Maryland Vehicle Registration (Area 9 address is required unless you have a Maryland registration and are a full time student with a current Student ID)
- 2- One form of Proof of Residency, such as:
 - a. Current Lease signed by all parties that is not month to month (month to month leases require residents to come to the PABC office each month to renew permit.
 - b. Proof of home ownership (settlement papers)
 - c. Current drivers license that reflects your current address
 - d. Utility bill in your name, reflecting current address, that is no less than 30 days old
- 3- Photo ID, specifically a drivers license
- 4- In addition to the above, under certain circumstances you may need more documentation:
 - a. If vehicle is registered out of state in your name:
 - i. You must switch your vehicle over to Maryland before being permitted to purchase a parking permit decal.
 - ii. Unless you are a full time student or a member of the military. Out of state students and military must purchase a Non-Resident Permit from the MVA before a permit/decal is released. The non-resident permit or receipt for its purchase from MVA for the permit must be displayed to the Parking Authority Office or at the Community Pick Up event for the permit to be released.
 - b. If vehicle registration is out of state but in someone else's name:
 - i. A current notarized letter is required each and every time you renew. The letter must be dated and signed no more than 6 months from the day of acquiring your permit.

- ii. A Maryland state Driver's license reflecting current address must be presented.
- iii. Current vehicle registration.
- c. If vehicle is in state but registered in someone else's name:
 - i. A current notarized letter from the vehicles owner granting you rights to drive this vehicle is required each and every time you renew. The letter must be dated/signed no more than 6 months from the day of acquiring your permit.

Payment:

Decals and Visitor's Permits are \$20 each. The Parking Authority website accepts: Visa, MasterCard, American Express & Discover credit cards. In addition, the office also accepts checks and money orders made out to the "Director of Finance." Cash is not accepted.

Contact Information:

If you have any questions or concerns, or trouble logging on to the system, please contact the Parking Authority at rpp@bcparking.com or 443-573-2800, extensions 863, 845, or 851.

You may also contact your Area 9 representative at: eHillsider@gmail.com -- all emails to this account will be responded to within 48 hours.